



# Special Projects Funding Application

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## A letter from the Treasurer

Dear friend,

Thank you for requesting an application to receive special project funding. Your request is one of many that will be considered by the North Pacific ASI Board. Each proposal is carefully reviewed and prayed over before a decision is reached.

ASI is unable to fund all the worthy projects submitted, as the only source of our funding is from a single offering received at our annual convention. It is only through God that all things are possible and ASI is thrilled to have partnered with hundreds of projects and entities over the years in sharing Christ around the world.

All applications are required to reach us by February 28.

If you have any questions about the application or application process, please don't hesitate to contact us.

We are enthusiastic about the potential of partnering with God in your project.

Please send your completed application to:

NPUC-ASI  
5709 N. 20th Street  
Ridgefield, WA 98642

May your ministry be richly blessed as you seek to serve Him.

Ron Oliver  
North Pacific ASI Treasurer



# Application Information

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## Application

All information must be accurate, legible and complete in order to give the best picture of your request. If requested information is not available please explain why that information is not included or how it can be obtained. Application and supporting information must be submitted in English, and received at the ASI office by February 28.

## Eligibility

Any Seventh-day Adventist ministry is eligible for funding from ASI as long as:

- It is a ministry in good standing with the Seventh-day Adventist Church.
- It demonstrates a successful operation for a minimum of one full year.
- The organization is a qualified non-profit with an IRS 501(c)(3) determination or has a comparable status.
- Organizational employees work for sacrificial remuneration.
- The organization's board of directors is not comprised primarily of family members (less than 50 percent).

Seventh-day Adventist Church entities will be considered for special projects that hold promise of a significant advance of the gospel, but not for regular budget items.

## Amount of Funding

Funding varies from project to project. Approved funding is based on the amount requested and how much money North Pacific ASI has available. The approved funding amount may not be the amount requested in the application.

## Application Deadline

All funding applications must be received by North Pacific ASI by February 28. Please contact the ASI office to confirm your application has been received.

## Funding Period

If approved, funding will begin in the year following the annual ASI Convention.



# Funding Requirements Checklist

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## Completed Funding Application

### Project Budget

Include a detailed budget for the project. List all items necessary to accomplish project objectives. The budget should clearly and specifically identify sources of all anticipated contributions.

### Financial Statement

Attach a current financial statement (such as profit and loss and balance statement) which should reflect your organization's current financial status.

### Board Minutes

Submit a copy of your organization's board and/or executive committee minutes showing approval for this project.

### Officers and Board Members

Enclose a current, complete list of officers and governing board members and their addresses and occupations.

### Non-Profit Status

For US-based applicants, submit a copy of the IRS letter indicating your organization's eligibility for non-profit status under the applicable provisions of the Internal Revenue Code of 1954, as amended. This should include the Federal Tax exemption certificate 501(c)(3). For non-US applicants please attach government-issued documents demonstrating non-profit status.

### Documents of Governance

Enclose articles of incorporation and organizational constitution and bylaws. Are your officers and board members required by your bylaws to be Seventh-Day Adventist Church members in regular standing?

### Accountability

If your project is approved, a report will be required to account for ASI funds received and the project's progress. Following completion of the project, a report must be provided, detailing how the project advanced to completion and its impact on your community. If possible and applicable, a photograph should accompany the report.



# Funding Application

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## Applicant Information

Organization name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State/Prov. \_\_\_\_\_ Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Work phone \_\_\_\_\_ Home/mobile phone \_\_\_\_\_

Email \_\_\_\_\_ Fax \_\_\_\_\_

Date of incorporation & beginning of operations \_\_\_\_\_

Year organization joined ASI (if applicable) \_\_\_\_\_

## Financial Status

Total assets \$ \_\_\_\_\_

Current liabilities, including mortgages \$ \_\_\_\_\_

Average worker remuneration (monthly) \$ \_\_\_\_\_

Amount of highest paid worker (monthly) \$ \_\_\_\_\_

## Budget

Amount requested from ASI \$ \_\_\_\_\_

Current funds available \$ \_\_\_\_\_

Total project budget \$ \_\_\_\_\_

Expected project launch date: \_\_\_\_\_

Expected completion date: \_\_\_\_\_

Name and title of responsible administrative officer: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

